

Financial Assistance Award

DENALI COMMISSION
510 L Street, Suite 410
Anchorage, Alaska 99501
(907) 271-1414 (phone)
(907) 271-1415 (fax)
www.denali.gov

Award Number

01315-00

Award Title

Village Resume Project - Scoping, Piloting and Development

Performance Period

October 1, 2010 through June 30, 2015

Recipient Organization & Address

State of Alaska, DCCED
Division of Community & Regional Affairs
550 W 7th Ave Ste 1770
Anchorage, AK 99501-3569

Authority
112 Stat 1854

CFDA Number
90.100

Denali Commission Finance Officer Certification

Ms. Jennifer Price
09/23/2010

Phone: (907) 465-2500

Recipient DUNS # 809387467

TIN # 926001185

Cost Share Distribution Table

Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	\$1,000,000.00		\$0.00		\$1,000,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

Award Conditions to the Financial Assistance Award between the Denali Commission and Department of Commerce, Community and Economic Development for Village Resume Project – Scoping, Piloting and Development, Award No. 1315

Continued on the following pages.

Signature of Authorized Official - Denali Commission

Electronically Signed

Typed Name and Title

Mr. Joel Neimeyer
Federal Co-Chair

Date _____

09/23/2010

AWARD ATTACHMENTS

State of Alaska, DCCED

01315-00

1. Award Conditions - Village Resume Project - Scoping, Piloting and Development

***Award Conditions to the Financial Assistance Award
Between the Denali Commission and Department of Commerce, Community and
Economic Development
For Village Resume Project – Scoping, Piloting and Development
Award No. 1315
September 2010***

1. Scope of Work

Project funds will be issued using the FY10 Training Program distribution from Water/Energy Appropriations. This award to the Alaska Department of Commerce, Community and Economic Development (DCCED) for \$1,000,000.00 will be used to expand and relate existing community, employment and resource information across various State departments and statewide websites for the purpose of increasing: local employment, leasing of community-owned equipment, and sourcing of other local resources for infrastructure and construction projects funding through the Denali Commission.

Phase I: The DCCED will explore the feasibility of the expansion and alignment of current rural community information from multiple sources.

General Timeline: October 1, 2010 to June 30, 2011 for first evaluation of Phase I and outcome report.

Phase II: The DCCED, thorough a contractor or other sources, will build the infrastructure and platform needed to expand and align current community, employment and resource data sources. General Timeline: July 1, 2011 to December 2011 for first evaluation of phase II and outcome report.

Phase III: The DCCED, in consultation with the Denali Commission, community contacts and project contractors, will identify and use three to five pilot communities scheduled to receive multiple projects over the next two to five years. General Timeline: January 1, 2012 to June 30, 2012 for first evaluation of Phase III and outcome report.

All phases will be approved by the Training Program Manager through consultation and in writing. At anytime this project deems improbable and funds cannot be targeted to another project aligned with Denali Commission priorities, the Program Manager reserves the right to deobligate remaining, unspent funds from DCCED for other projects.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. “Planned” dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
In-Progress	10/01/10	6/30/15			0	\$0.00
Project Close-out	07/01/15	09/30/15			0	\$0.00

3. Award Performance Period

The Award performance period is October 1, 2010 through June 30, 2015. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB A-122 are applicable to this Award. Indirect costs up to 5% are allowable under this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular, OMB A-102 applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that DCCED will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic transfer in response to a “Request for Advance or Reimbursement”, Standard Form 270 (SF-270) submitted by the DCCED. Requests for reimbursements may be made as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail (finance@denali.gov) or mail in order for payment to be processed. The form is available on the OMB website: http://www.whitehouse.gov/OMB/grants/grants_forms.html. Payments shall be made in accordance with OMB Circular A-102. Please contact the Denali Commission’s Finance Specialist at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

7. **Reporting**

Two forms of project reporting are required under this Award, listed below. DCCED shall submit reports using the Denali Commission's on-line Project Database System, available at www.denali.gov. If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is October 01, 2010 to December 31, 2010, and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
 - i. Total project funding, including both Denali Commission funding and other project funding sources.
 - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
 - iii. Updated schedule and milestone information as identified in the Scope of Work.
 - iv. Narrative summary of the project status and accomplishments to date. A quarterly report form will be provided.
 - v. **Non-Construction Projects** For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- b. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] "Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs."

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:

<http://harvester.census.gov/sac/>

- c. The DCCED will include in each quarterly report lessons learned so that future projects of this nature will have historical information.

8. *Project/Award Close-Out*

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- b. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Denali Commission Project Manager at the time of issuance of each Project Authorization. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

9. *Public Policy Laws and Assurances*

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

10. *Non-Compliance with Award Conditions*

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections

have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	Department of Commerce, Community and Economic Development
Karen Johnson Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3036 Fax: 907-271-1415 E-mail: karenj@denali.gov	Wanetta Ayers Project Manager 550 West Seventh Avenue, Suite 1770 Anchorage, AK 99501 Phone: 907-269-4048 Fax: 907-269-5666 Email: Wanetta.Ayers@alaska.gov
Betty Sorenson Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: bsorenson@denali.gov	Michele Casey Financial Contact 550 West Seventh Avenue, Suite 1770 Anchorage, AK 99501 Phone: 907-269-7985 Fax: 907-269-8125 Email: Michele.Casey@alaska.gov